

CAMP VERDE PROMOTIONS

VENDOR REGISTRATION

Food/Beverage Vendors and Vendors with Liability Insurance need to complete & return page 5.

All registrations are due 10 days prior to event, exceptions may be made.

You may register for all events at the same time. It is not necessary to pay for all events at the same time but payment for each event must be received 10 days prior to the event.

Your deposit will carry over for the next event registered.

Pets will not be allowed.

VENDOR NAME: _____

I would like to register for:

____ Spring Heritage Pecan & Wine Festival~3rd Weekend in March

____ Cornfest~3rd Weekend in July

____ Fort Verde Days~2nd Weekend in October

VENDOR FEES: *You must be contained in said space size that includes trailer hitch & awnings. An additional fee of \$5.00 per foot will be required if space needed is not within STANDARD size. If electric is needed there is a \$15.00 fee. Please include with vendor fee.*

SPRING HERITAGE PECAN & WINE

All spaces will be 10' x 10' and cost \$60.00 per

Number of Spaces requested _____ X \$60.00 = Amount Pd _____
 Electric fee \$15.00 Electric _____

CORNFEST

All spaces will be 10' x 10' and cost \$60.00 per

Number of Spaces requested _____ X \$60.00 = Amount Pd _____
 Electric fee: \$15.00 Electric _____

FORT VERDE DAYS

All spaces will be 10' x 10' and cost \$85.00 per space.

Number of Spaces requested _____ X \$85.00 = Amount Pd _____
 Electric fee: \$15.00 Electric _____

SECURITY DEPOSIT See Pg. 2 \$ 100.00

Total \$ _____

PLEASE ISSUE TWO CHECKS MADE PAYABLE TO CAMP VERDE PROMOTIONS.

One for the deposit (which will be held if registering for more than one event) and one for fees.

CVP Use Only) Date Received _____ Fee _____ Deposit _____ Total Received _____

Please check the vendor status applicable for your registration

VENDOR

FOOD/BEVERAGE VENDOR

*Insurance, Health Department Permit and a Fire Extinguisher are required for all Food Vendors.
Food/Beverage Vendor or a Vendor with Liability Insurance need to complete and return page 5.*

VENDOR REGISTRATION -continued

Vendor Name _____

Company _____

If you want confirmation of your registration please include your E-Mail Address:

E-Mail Address _____

State TPT (transaction privilege tax) Number _____

Phone _____ Cell _____

Address _____

City _____ State _____ Zip _____

Describe your work, product, or Food/Beverage. Please be specific on the products you are vending, we strive to have only one of a kind booths, the only exception to this is Spring Heritage as we have a variety of wine and pecan products. List products or provide a menu for each event, if registering for more than one event. **Food/Beverage vendor, please attach a menu of food you will be serving. Vendors selling from a trailer, please indicate serving or selling side (driver side or passenger side) and the dimension of the trailer including the hitch.**

Will you be putting up a shade tent? Yes ___ No ___ **Size** ___ Will you be using a trailer? Yes ___ No ___ **Size** ___

NO STAKES are to be driven into the ground. Please use heavy-duty weights as tie downs;

WE DO HAVE SEVERE WINDS! If a vendor does not have adequate weights and an incident occurs they will forfeit their deposit and be responsible for damages. Tie downs, trailer hitches, and awnings must be contained within your space. **YOU MUST STAY WITHIN YOUR SPACE!** Initial _____

Electrical hook-ups are very limited and will be based on first paid registration.

Do you need electric hook-up? Yes ___ No ___ **Amps Needed** _____ What will the electricity be used for? Lights _____ Refrig. _____ Freezer _____ Deep Frier _____ Roaster _____ Other _____

Will you be bringing a generator? Yes ___ No ___ It MUST be quiet so as not to disturb your neighbors.

Please mail registration to the address below.

E-Mail confirmation to be sent to: _____

Camp Verde Promotions, PO Box 1970, Camp Verde AZ 86322.

Should you have any questions please call 928-301-0922 or 928-300-0179. Thank you. We look forward to seeing you!

Date Registration Received _____

CAMP VERDE PROMOTIONS

FOOD/BEVERAGE VENDOR REGISTRATION/INSURANCE AND HEALTH DEPT. REQUIREMENTS

VENDORS WITH LIABILITY INSURANCE

Food vendors MUST contact the Yavapai County Health Dept. three weeks prior to the event for a temporary permit (928-639-8138). (It is more time efficient if you wish to participate in all of our events to register all at one time).

It is not necessary to pay for all events at the same time but payment for the event must be received 10 days prior to the event, your deposit will continue to the next event registered.

Vendor Name _____

INSURANCE INFORMATION

Event Location:	Camp Verde Community Center 395 S. Main St. Camp Verde, AZ. 86322	and	Community Soccer Field 75 E. Hollamon Street Camp Verde, AZ 86322
Named Insured:	Town of Camp Verde 473 S. Main Street Camp Verde, AZ. 86322	and	Camp Verde Promotions PO Box 1970 Camp Verde, AZ. 86322

INSURANCE – We must have complete insurance information 10 days prior to the event or your application WILL BE DENIED.

Policy Number and Expiration Date _____

INSURANCE AGENT _____

Phone _____ Fax _____

E-Mail _____

You need to contact your agent to give him/her permission to follow the instructions Camp Verde Promotions and the Town of Camp Verde need for our insurance requirements. Your insurance agent is required to send the Certificate of Insurance and the Additional Insured Endorsement to Camp Verde Promotions no later than 10 days prior to the event. We will request this information with specific instruction **no more than two times**, the registration will be **DENIED** if requirements are not met 10 days prior to the event.

Initial _____

CHECKLIST: Please review and mail - -

- 1. Signed Vendor Information form to: pg 2**
- 2. Vendor Registration- pgs 3 & 4**
- 3. Food/Beverage Insurance/Health Department Requirements-pg 5**

Mail payment to: Camp Verde Promotions, PO Box 1970, Camp Verde AZ 86322

Should you have any questions please call 928-301-0922 or 928-300-0179. Thank you. We look forward to seeing you!

Date Registration Received _____